

Grant Applications for Trowbridge on 13/09/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3011	Community Area Grant	Trowbridge White Ensign - HMS Avon Vale Display	Trowbridge White Ensign Association	£685.00
2975	Community Area Grant	Trowbridge Debt Advice Service	Trowbridge Debt Advice Service	£2583.00
2954	Community Area Grant	Neighbourhood Watch Signage for The Halve and Local Area	Friends of John of Gaunt School	£180.00
2840		and Parkour Safety Pits	land Fitness	£3000.00
2895	Community Area Grant	Trowbridge Town FC Ground Improvements	Trowbridge Town Football Club	£4750.00
2943	1	Community Skills Support Project	The Mead Teaching School	£4727.89

ID	Grant Type	Project Title	Applicant	Amount Required
3011	Community Area Grant	Trowbridge White Ensign - HMS Avon Vale Display	Trowbridge White Ensign Association	£685.00

Submitted: 27/08/2018 15:03:53

ID: 3011

Current Status: Application Appraisal

To be considered at this meeting: tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge White Ensign - HMS Avon Vale Display

6. Project summary:

Trowbridge and District White Ensign Association as a registered local charity has been keen to expand its educational activities by holding exhibitions and participating in local events to widen public knowledge of naval history and in doing so have identified an opportunity to acquire significant display items with an important historical local connection namely a large scale model of the warship HMS Avon Vale which was sponsored by the Trowbridge local area during Warship Week 1942 and also the ships plaque both of which are well suited to become the focus of the Associations future exhibitions. Significant interest was shown at two recent local events for which the model ship was on loan to the Association and displayed. An increase in funds raised was experienced.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8DG

9. Please tell us which theme(s) your project supports:

Children & Young People
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2018

Total Income:

£4323.50

Total Expenditure:

£5422.98

Surplus/Deficit for the year:

£-1099.48

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

All of the Associations disposable income goes to Naval charities and welfare provision to the ex-Naval community in Trowbridge and District. We are particularly supportive of the Sea Cadet Units in Trowbridge and Chippenham. For example donations to Naval charities in 2017-18 amounted to 1200.00

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £685.00

Total required from Area Board £685.00

Expenditure Income (Itemised £ (Itemised expenditure) income)

Tick if income confirmed

Model Ship -Avon Vale 500.00

Ships Plaque -Avon Vale 185.00

Total **£685 £0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The public generally and especially young people who would otherwise not be aware of the role played by the local area in supporting the Royal Navy during Warship Week in World War II

14. How will you monitor this?

By the interest shown in our displays and funds raised at events for Naval Charities.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By donations of members of the Association

16. Is there anything else you think we should know about the project?

It is not currently part of a larger project

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Ouotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's latest accounts

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2075	Community	Trowbridge Debt Advice	Trowbridge Debt Advice Service	£2583.00
2913	Area Grant	Service	Service	12363.00

Submitted: 18/07/2018 11:31:35

ID: 2975

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Debt Advice Service

6. Project summary:

To continue providing a free Debt Counselling and budget service to all who reside in Trowbridge and surrounding area who are unable for various reasons to manage their income and now face possible eviction baliffs or court orders. Since opening 50 per cent of referrals are from Wiltshire Council predominately Safeguarding and Social Services Council Tax and housing.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)

Anyone with a debt problem or needs help with debt advice budgeting

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2018

Total Income:

£16815.00

Total Expenditure:

£8436.00

Surplus/Deficit for the year:

£8379.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2638.00

Why can't you fund this project from your reserves:

Reserves are held for running and operating costs as no guarantee of further income. Of the proposed 8900 expenditure 6317 is allowed for in the current bank account but balance of 2583 is the amount of grant income we require to expand and maintain the service.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	-	£8900.00		
Total required fro	m Area Board	£2583.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Training of Advisors	1500.00	Donations Churches/CATA	yes	600.00
Premises Rent	1800.00	Donation Wessex Water		1000.00
PhoneBroadband	336.00	Donation St James		2000.00
Secure Storage Cupboard	425.00	Donations Churches		900.00
Multi Draw Cabinet	123.00	Reserves		1917.00
CMA ICO Licences	1145.00			
2 Laptops	1500.00			
Website Domain	86.00			
Plublicity Leaflets signage	395.00			
All extra expenditure	1590.00			
Total	£8900			£6417

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Providing a free debt counselling and budget service to all ages who live in and around Trowbridge area. We will have access to data that demonstrates the areas of poverty in Trowbridge so that we can focus our resources on those with the greatest need. All volunteer debt advisors are fully trained and FCA Licensed. Through debt counselling clients will learn how to manage their income more effectively. One of the aims is to help clients start to feel in control of their lives again. Remove anxieties stress mental and emotional scars that are attributed to the damages of severe debt problems that clients will have been experiencing. We will also be a massive support to help signpost clients to other organisations.

14. How will you monitor this?

By the number of clients who we have seen through the centre and helped to become debt free

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Support from individuals by regular monthly standing order. Local Churches in Trowbridge area CATA Christian Action in Trowbridge Area and any other grant funding organisations. Also other utility companies e.g. Wessex Water who will provide funding when we have helped clients who are in debt to Wessex Water.

16. Is there anything else you think we should know about the project?

Based on the experience of the number of clients that have engaged with the Debt Centre over the past year we have confirmed the definite need for this service to continue and expand. We therefore request full support of our financial application for capital funding in order for the service to continue and expand.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Ouotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's latest accounts

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2954	Community	Neighbourhood Watch Signage for The Halve and Local Area	Friends of John of Gaunt	£180.00
2954	Area Grant	Local Area	School School	£180.00

Submitted: 30/06/2018 13:10:50

ID: 2954

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Neighbourhood Watch Signage for The Halve and Local Area

6. Project summary:

The Halve Friends Residents Association has joined the national Neighbourhood Watch Association and in order to publicise and further promote this initiative in our area we need to purchase signs for erection in our area.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8SA

9. Please tell us which theme(s) your project supports:

Inclusion, diversity and community spirit

Safer communities

```
If Other (please specify)
10. Finance:
10a. Your Organisation's Finance:
Your latest accounts:
Total Income:
Total Expenditure:
Surplus/Deficit for the year:
Free reserves currently held:
(money not committed to other projects/operating costs)
Why can't you fund this project from your reserves:
We are a small community group and do not have annual accounts or it is our first year: yes
10b. Project Finance:
Total Project cost
                               £280.00
Total required from Area Board £180.00
Expenditure
                               Income
                                               Tick if income £
(Itemised
                £
                               (Itemised
                                               confirmed
expenditure)
                               income)
Signs - 6 @ 30
                               Fitting in kind 2
                180.00
                                                               100.00
each
                               days
Fitting in kind 2 100.00
days
Total
                £280
                                                               £100
```

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Joining the Neighbourhood Watch Association NHWA will help to consolidate community spirit amongst the residents in our area. The signs are a visual reminder to residents and potential criminals that our area includes residents that care about their neighbours security and wellbeing. Residents will keep the costs to a minimum by erecting the signs themselves according to the guidelines provided by the NHWA.

14. How will you monitor this?

We will monitor take up of Neighbourhood Watch household stickers and include regular forwarding of NHWA information and news to our residents.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off expenditure. The six signs requested should be sufficient to cover the residential area that is covered by our RA constitution.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Ouotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2840	Community	West Wilts Gymnastics and Parkour Safety Pits	West Wilts Gymnastics	£3000.00
	Alea Glaill	and Parkour Safety Fits	and rimess	

Submitted: 04/04/2018 14:55:58

ID: 2840

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

West Wilts Gymnastics and Parkour Safety Pits

6. Project summary:

We are looking to fund the installation of safety pits filled with foam for safe Parkour Gymnastics and Trampolining training. This new installation will also make Gymnastics more accessible for people with specialist needs due to the increased safety it will give participants.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0XE

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

NA

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2017

Total Income:

£234632.00

Total Expenditure:

£235610.00

Surplus/Deficit for the year:

£-978.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We dont hold sufficient reserves for this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project co	st	£10000.00		
Total required fi	rom Area Board	£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Gymnova Installation	10000.00	Sponsored Tumble	yes	2000.00
		Bag Packs		500.00
		Recreational Competition	yes	1000.00
		Summer Raffle		500.00
		Summer BBQ		500.00
		Sponsorship	yes	500.00
		BOA Area Board		1000.00

Westbury Area Board

1000.00

Total £10000 £7000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Bradford on Avon Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Many individuals will benefit from this project our existing members and those who we will recruit as a result of the project. The installation of the safe landing pits will mean that our existing gymnasts trampolinists and parkour members will be able to learn more difficult skills in a safer environment and this will increase their skill levels. This in turn will be evident at the events competitions and displays they attend which will draw new participants to these sports and to West Wilts as people see what our members can do. The new facility will mean that we can expand our Adult Programme and Pre-School Programme as it will provide a safer environment in which participants can learn. We currently have programmes both for Home Educated children and for Autistic Adults the latter in partnership with the National Autistic Society and we would also hope to expand both these provisions and reach out to other Disability groups once we can offer the soft landing pit as an additional facility for learning. As we draw more participants into the facility as a result of the publicity the new soft landing area receives we will be able to cross-sell our existing activities both to young people and to adults to increase their up-take as well Pre-School daytime and weekend classes Recreational Gymnastics and Trampolining evening and weekend Parkour sessions School daytime and after-school bookings fitness classes and fitness suite and Parties. This means we will constantly be encouraging more individuals to take up physical activity especially in our target groups of 7-16 year olds and adults.

14. How will you monitor this?

We hold a detailed database of all our members and keep records of who attends our sessions. In this way we can monitor the demographics of our membership and monitor our target age-groups to see how membership is increasing and changing.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

NA

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's latest accounts

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2895 Community Area Grant Ground Improvemen	Trowbridge Town Football £4750.00
---	-----------------------------------

Submitted: 09/05/2018 09:40:55

ID: 2895

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Town FC Ground Improvements

6. Project summary:

A new lease has been signed which safeguards the playing future of ALL TTFC teams which totals at present approx. 350 youth adults. Improvements are needed at the ground. An FA report has been received and considerable money is needed to improve the playing surface and drainage service to increase usage and reduce cancellations of training sessions and matches.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0QR

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2017

Total Income:

£41046.76

Total Expenditure:

£42860.92

Surplus/Deficit for the year:

£1814.16

Free reserves currently held:

(money not committed to other projects/operating costs)

£10000.00

Why can't you fund this project from your reserves:

Reserves required to meet annual deficit plus will part fund some of the improvements via match funding.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £9940.00 Total required from Area Board £4750.00

Expenditure Income (Itemised £ (Itemised confirmed for the confirm

expenditure) income)

Pitch Aeration 1200.00 Our Reserves yes 5190.00

Sanding Main Pitch 2720.00

Sanding Remainder 2720.00

Tetrapod Grass 500.00

Seed

High Nitrogen Fertiliser 500.00

2nd Pitch Aeration 1200.00

Fencing

Security 1100.00

Improvements

Total £9940 £5190

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Numerous matches and training sessions at Woodmarsh are cancelled due to poor drainage and flooding which effects many age groups from Kids club U5s all the way through to both Adult Male and Female teams. An already paid for F A Pitch Improvement Inspection has made these recommendations which they believe will solve the problem in principal due to hard compacted clay top surface which allows minimal drainage coupled with a poor quality grass surface. The expenditure will simply follow their recommendations - copy available if required. This means that the ground will be playable from Oct - Feb far more consistently than now so stop match cancellations which benefits all the players associated with the club. The work desperately needs to be done. The club will benefit which serves the whole Trowbridge community particular the youth ages keeping them actively engaged in sport focussed on a team game and developing friendships within the team. By keeping them

engaged it keeps them diverted from other less desired pursuits. The improved fencing is needed in conjunction with the pitch improvements. At the moment there are gaps in the metal fencing where people have either cut or forced their way through which will only get worse in time. These are sometimes youths playing football but can be simply people wanting to have an open BBQ in the middle of one of the pitches leaving their empty beer cans behind with scorched earth - so it is essential that the fencing is improved otherwise the improvements will be ruined. The budget for that can be in essence limitless but I have allocated a figure that will complete the essentials.

14. How will you monitor this?

The programme will be monitored by the FA based on a phase by phase completion scheduled overseen by our own groundsman Chris. Receipts will be retained by the Club Treasurer.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Cost will reduce as work progresses then should be met by ongoing ground maintenance budget set aside by the club on an annual basis from revenue income. The initial work involving the large expenditure is needed now.

16. Is there anything else you think we should know about the project? As detailed above.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Ouotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's latest accounts

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2943	Community	Community Skills Support Project	The Mead Teaching	£4727.89
2773	Area Grant	Project	School	LT/27.07

Submitted: 18/06/2018 09:59:34

ID: 2943

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Skills Support Project

6. Project summary:

This project will provide vulnerable families with access to skills training and support and information about other services. We will be working with Childrens Centres and schools to identify the most vulnerable families in the town and invite them to take advantage of the services available. We are asking for capital funding to furnish and equip a room that will be welcoming and comfortable for adults and children. In the first year the project will offer 3 hours a week of workshops and mentor support.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7GN

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2017

Total Income:

£5526358.00

Total Expenditure:

£5834601.00

Surplus/Deficit for the year:

£-308243.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

The schools reserves are committed to the statutory responsibilities of the school.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project co	st	£17897.89		
Total required f	rom Area Board	£4727.89		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Screen and projector	483.00	Project coordination in kind at 10 days	yes	1000.00
Window blinds	500.00	Water heating and lighting (in kind)	yes	500.00
Meeting table and chairs	1302.00	Office consumables (in kind)	yes	500.00
Desks chairs and pedestals	793.94	Cleaning (in kind)	yes	1170.00

Storage cupboards bookcase	1072.98	Workshop leaders (in kind)	yes	9000.00	
Noticeboards	177.98	Donation from school funds	yes	1000.00	
Printer	258.00				
Sofa chair and table	639.99				
Teaching coordination cleaning consumables	12670.00				
Total	£17897.89			£13170	

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have observed that there are a growing number of vulnerable families in Trowbridge who would benefit from support to develop additional skills and knowledge. This includes those who have children with special educational needs and those who require support from advisers to access benefits and those who need support to access employment. We will offer Digital Literacy programmes to those who would benefit from them to enter employment. Schools have limited capacity to offer this additional support. Local Headteachers share this concern. We will provide a safe space for individuals and small groups to meet confidentially. At the moment these meetings need to take place outside of school hours or meet in places that are not private. We want as many local people as possible to benefit so parents from all local schools will be able to access community based support for increasing specific knowledge and skills. The project will provide 3 hours of workshops and support sessions for individuals and small groups per week. We will work with schools and Childrens Centres and other agencies to respond to need. Topics planned for 2018-19 include an Entering Employment Programme which would include a CV Writing Workshop as well as a session focusing on Interview Techniques and a Job Application Review. We also plan a series of events looking at Positive Parenting which will feature external visitors where appropriate. In addition to this we will deliver a programme of digital literacy covering the basics of Excel Word Outlook and using the internet. The Mead School is happy to provide the space free of charge along with covering utility bills and maintenance to support this project for local families. Staff from The Mead School will coordinate and administrate the services offered. The Mead has a successful track record of working in close partnership with Collaborative Schools Ltd an alliance of all local primary special and secondary schools to provide a range of professional development and support services for schools in Trowbridge

and the surrounding area. These existing relationships will enable us to communicate effectively with the families most in need of the services provided by the project.

14. How will you monitor this?

We will track The number of people attending each course and completing a programme The number of families reached through each programme The number of people who access employment after attending the relevant programme The number of attendees rating the course as Good or Excellent The number of referrals from Childrens Centres and other agencies The number of families from different schools accessing the services offered

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the project space has been equipped appropriately The Mead School will fund the ongoing maintenance of the services offered

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's latest accounts

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.